

Practitioner/Clinic name: Marie Carmel, Wholistic Paradigm

Telephone #: (302) 660-1612

Office Policies

Client Information

Client Name: _____ Date: _____ Date of Birth: _____

Please be advised of the policies for this office. Your signature below signifies acceptance of these policies.

Arrival

Please arrive 10-15 minutes prior to your scheduled appointment. This allows you the time to fill out the appropriate client forms (for new clients), make changes and prepare for your service. All treatment sessions have a specific time schedule and early arrival allows for a relaxed and unhurried experience. If late arrival is inevitable, your service may be shortened in order to keep on schedule and the original treatment time may be charged.

Cancellation

Your therapy sessions are reserved exclusively for you. We value your business and time. Please respect the office scheduling policies. Should you need to cancel or reschedule, please notify us at least 24 hours in advance.

Payment

All services require a credit card on file in order to guarantee a reservation so please have your credit card ready when booking. Upon checkout, guests may choose their method of payment and are not obligated to use their credit card for payment.

Tardiness

Appointment times are as scheduled and cannot extend beyond the stated time to accommodate late arrivals. Please be on time for your appointment.

Sickness

Massage/bodywork is not appropriate care for infectious or contagious illness. Please cancel your appointment as soon as you are aware of an infectious or contagious condition.

Financial Responsibility

Clients are responsible for their balance.

Your signature below confirms your acknowledgment to Wholistic Paradigm Policy.

Signature: _____

Date: _____